

**Minutes of the
Policy and Board Development Committee Meeting
Monday, October 3, 2022
11:30 am**

Attended by: Ramona Robins (Chair), Michelle McKenzie, Chris Czember, Sourav Saha (CAO), Chelsy McArady (HR & Workflow Manager), Myrna Cooper (Advisor to the Board)

Regrets:

1. Call to Order

The meeting was called to order at 11:33am by Ramona Robins

2. Approval of the Agenda

MOTION: Moved by Michelle McKenzie to approve the agenda as presented.
CARRIED

3. Approval of the Minutes

MOTION: Moved by Chris Czember approve the minutes of the Policy and Board Development Committee Meeting on September 12, 2022. CARRIED

4. Amendments to Policies:

a. Policy F-6 Signing Authority

MOTION: Moved by Michelle McKenzie to recommend the revised Policy F-6 Signing Authority as amended to the Board for approval. CARRIED

b. Policy P-5 Benefits

MOTION: Moved by Chris Czember to recommend the revised Policy P-5 Benefits as amended to the Board for approval. CARRIED

c. Policy P-14 Safe Driving

MOTION: Moved by Michelle McKenzie to recommend the revised Policy P-14 Safe Driving as amended to the Board for approval. CARRIED

d. Policy P-24 Workplace Accommodation / Disability Management

MOTION: Moved by Chris Czember to recommend the revised Policy P-24 Workplace Accommodation / Disability Management as amended to the Board for approval. CARRIED

e. Policy R-46 Use of Alcohol Substances

MOTION: Moved by Michelle McKenzie to recommend the revised Policy R-46 Use of Alcohol Substances as amended to the Board for approval. CARRIED

5. Date for the next meeting

The date for the next meeting will be November 2, 2022 @ 11:30am.

6. Adjournment

The meeting was adjourned at 12:12 pm.

Minutes by Chelsy McArady, October 3, 2022