

**Minutes of the
Policy and Board Development Committee Meeting
Monday, September 9th , 2024
11:30 am**

Attended by: Michelle McKenzie, Chris Czember, Sourav Saha (CAO)
Chelsy McArady (HR & Workflow Manager)

Regrets: Linnsie Clark

1. Call to Order

The meeting was called to order at 12:04 pm.

2. Approval of the Agenda

MOTION: Moved by Chris Czember to approve the agenda as presented. CARRIED

3. Approval of the Minutes

MOTION: Moved by Chris Czember to approve the minutes of the Policy and Board Development Committee Meeting on June 3rd , 2024 as presented. CARRIED

4. Amendments to Policies

a. P-2 Progressive Discipline

MOTION: Moved by Chris Czember to recommend
P-2 Progressive Discipline as presented to the Board for approval.
CARRIED

b. P-5 Benefits

MOTION: Moved by Chris Czember to recommend the revised P-5 Benefits as
amended to the Board for approval. CARRIED

c. P-6 Service Awards

MOTION: Moved by Chris Czember to recommend the revised P-6 Service
Awards as amended to the Board for approval. CARRIED

d. P-8 Maintenance on Call

MOTION: Moved by Chris Czember to recommend the revised
P-8 Maintenance on Call as amended to the Board for approval.
CARRIED

e. P-11 Expense Claims

MOTION: Moved by Chris Czember to recommend the revised P-11 Expense Claims as amended to the Board for approval. CARRIED

f. P-13 LAPP

MOTION: Moved by Chris Czember to recommend the revised P-13 LAPP as amended to the Board for approval. CARRIED

5. Date for the next meeting

The date for the next meeting will be October 7th, 2024 @ 11:30 am.

6. Adjournment

The meeting was adjourned @ 12:33 pm.

Minutes by Chelsy McArady on September 9th , 2024